

Piedmont Area Service Committee January 2019 Minutes

3 March 2019

Church of our Saviour, Charlottesville, VA

I. Call to Order and Serenity Prayer: 4:00 PM

Twelve Traditions: Lauren B.

Twelve Concepts: Steve S.

Definition of ASC: Ruth Ellen W.

ROLL CALL

Trusted Servants

Chair: Connie P. (November 2019)

Vice Chair: Gilie G. (November 2019)

Treasurer: Anthony M. (September 2019)

Vice Treasurer: Lawrence E. (November 2019)

Secretary: Ann Mason B. (July 2019)

RCM: David H. (September 2020)

RCM II: Chris P. (September 2020) Absent

Literature Chair: Deedee A. (June 2019)

Public Relations Chair: Brian K. (December 2019)

H&I Chair: Ky L. (December 2019)

Special Events Chair: Jake S. (February 2020)

VRCC Director: Tee T. (February 2021)

Alternate VRCC Director: Vacant

Group Service Representatives

Quorum was met.

Addicts in the Belfry: 1st Absence

ESP: 1st Absence

Sharing What We Have: 1st Absence

We Choose Recovery: Ruth Ellen W.

Where I'm At: Erick H.

Whatever It Takes: Jake B.

Serene in Green: Tracey A.

SOS: Tee T.

New Attitudes: Steve S.

New Life: Amelie D.

Spiritual Solutions: Jason B.

KISS: Roy C.

Groups removed from roll call: None

Groups to be added: Off the Tracks: Clyde P.

Minutes: Lawrence E. questioned the VRCC and VRCC Alternate expiration date. They are correct.

OPEN FORUM

Ruth Ellen W. brought a form that helps GSR's report back to the group after area. Ky L. announced a new meeting, starting 4/1 in Scottsville. See announcements.

II. REPORTS

Secretary Report

Ann Mason B.

Please send reports to Piedmontasc@gmail.com prior to area service. If you are unable to send your report prior to Area Service (examples: H&I and the treasurers report), please send your report no later than 2 weeks prior to the next Area Service meeting so I am able to send out the minutes in a timely fashion.

Regional Committee Member Report

David H.

RCM Report – March 2019 ASC

The Central Atlantic Region of NA held its 195th RSC on February 16, 2019 at UVA. RSC was well-attended, and quorum was met.

1. Regional Finances: We had \$3217.71 in income and \$2985.86 in expenses since the last RSC, summary of income and expenses are attached to the minutes. We have \$18,449.82 in the bank currently, and will be donating the \$4421.07 over prudent reserve to NAWS this month
 - a. Piedmont Area made a donation of \$500.00 dollars to CARNA and received a receipt, which I have given to the Area Treasurer.
 - b. The Regional Treasurer again expressed his preference for Areas to bring donations to RSC and a spirited discussion was had about this.
2. Our Regional Delegate team reported on the current World Literature Sub-Committee work on the new IP, *Mental Health and Mental Illness*. The Sub-Committee is seeking

fellowship feedback on the draft copy. Any member can write feedback at www.na.org/mhmi until May 15th.

3. Discussion was had about reviving interest in area sub-committee chairs the regional sub-committee meetings, which are held on the third Saturday of the odd months. Apparently, this use to be common practice. I have spoken with Brian and Ky, the current PR and H&I sub-committee chairs about this and they expressed some interest. All Regional Service Conferences and Sub-Committee meetings can be attended via Zoom teleconference. Instructions are on www.car-na.org under the events tab.
4. Regional Planning sub-committee: Thank you to those members and groups that completed the Regional Inventory worksheets. Our area was relatively well-represented. There will be a Regional Inventory Planning workshop in Charlottesville coming up on May 11th at UVA Hospital. Details to follow at the next ASC. If any member or group would like to do the inventory worksheet, it's not too late! Feel free to fill it out and return it to either me or Chris P.
5. Regional PR: We have a new Regional PR Chair and Vice-Chair. They have an exciting vision for Regional PR. We discussed using the budget to pay for a centralized webserver and NA billboards that would rotate through the areas that the region serves. Richard S, our new PR chair, has devised a new phone system that seems to me to be much cheaper and more efficient than our current system. Several old-timers expressed wanting to hold off on changing the system since we are in the process of retraining the current staff that mans the phone regional phone line. This training will address our Area's concern about the radius of the search on less densely populated areas, so that all meetings are given the addict who is calling. This issue – whether to continue the retraining or switch to the new system – was referred to the Regional PR sub-committee.
6. Exciting news! Going in accordance with the Motion from the Brazilian Region that was past at the last World Service Conference, we have a number of new “Holidays” in the fellowship.
 - a. May 1st is now Service Day. You can go to NA.org can write about what is happening service-wise in your area.
 - b. First week in June will now be Public Relations Week
 - c. December 1st will now be Sponsorship Day in the fellowship.
7. Open Positions:
 - a. Regional Chair is coming up in June. Etta F, our current Vice-Chair, will be a nominee, but we are announcing the position in case any other member has a willingness to serve
 - b. Should Etta become Chair, Vice-Chair will become open

- c. Vice-Treasurer, a position that was created in 2006, has never been filled. We are looking for members with a willingness to be mentored as our next Regional Treasurer.
8. Our Regional Speaker Jam is next Saturday, March 9th at Poquoson Baptist Church from 10-5. A member from our Area will be speaking on Step 2.
9. New Business for ASC: **no new business**
10. Next RSC will be held on: April 27 and 28th in Fredericksburg, VA at the Fredericksburg Hospitality House and Conference Center 2801 Plank Rd. Fredericksburg 22401
11. Our Area is doing great.

Comments:

Ky L. questioned the phone line cost decrease. \$1500 down to \$15 sounds too good to be true. We do not know if these phone lines are even working. David stated that Teddy A. is looking into the issue. There has been some confusion around which tool should be used to confirm that things are working as they should be. There are going to be issues when there are three different systems being used for the same purpose. This discussion was referred to PR. Ky asked if we got a phone report to our area? We do not. Ky's suggestion is that we consider the digital age that we are living in and perhaps update our practices.

VRCC

Tee T.

The VRCC do not meet last month. The next meeting will be on March 17th at UVA hospital.

H&I

Ky L.

H&I Subcommittee Report from 3/3 at 2:30pm

Attendance – 7

Men's ACRJ – Had 4 meetings cancelled due to Lockdown or weather but we continue to carry the message. We are waiting for a new orientation date so new volunteers can get cleared to go in.

Women's ACRJ – 2 Meetings conducted. New volunteers are needed. One new volunteer application is being completed.

Wellness Recovery – Friday at 8pm, weekly meetings are in progress again. John T is the contact person so check with him or respond to his emails so we can get an update list of volunteers to schedule.

5East Psychiatric Facility – Melissa P. has the volunteers willing and ready as all meetings were conducted last month.

Boxwood – all meetings were conducted.

Literature Order was \$49.90. Next Meeting is scheduled for 4/7 at 2:30 pm.

Special Events Report

Jake S.

The Special Events subcommittee met according to schedule February 16th. We have begun planning the next special event: a speaker jam. The speaker jam will be held April 27th at Church of Our Savior from 11am to 4pm. The theme is going to be spiritual principles, and we are in the process of finding speakers. We have scheduled the next planning meeting for March 30th at 11:30 in the library of Church of Our Savior--all are welcomed to attend. At the moment, the subcommittee and I plan to have an official budget, schedule, and poster ready by the next meeting of Area Service.

Additionally, I feel like the position of "Special Events Chair" has been the subject of Area Service discussion the past couple of months, so I hate to continue that trend. However, in my spur of the moment election last month, it failed to occur to me that I am more than likely going to be spending the summer (from late May to early August) on the west coast. Therefore, I will have to miss 3 consecutive meetings of Area Service. I should know my plans definitively by the end of the month, but in the spirit of transparency, I thought it was best to let the area know now, in case any decisions need to be made regarding my position as chair.

Comments:

Connie P. asked if there was anyone who could step up in his absence and Erick H. has a willingness to serve as Vice Chair. Protemp? Advocate? We will follow up once Jake's plans are confirmed.

Raffle: NA Jacket will be auctioned off at the Speaker Jam in April.

Public Relations Report

Brian K.

Our subcommittee has been working hard at getting the message out about the availability of NA meetings in our area.

1. Website: Jason B has added the Special Events email to the Area Service page. We've been asked by the Region to do that.
2. Literature Racks: Dan has gotten three new volunteers to help distribute literature to the racks we service. We now have a solid team of six addicts in recovery keeping our racks full. Also, we purchased a new rack for Region 10 in Greene County. Tracy A will be delivering that rack Monday, 3/4.
3. Presentations: Anthony M emailed H&I and others regarding a compiling a list of agencies

that would benefit a PR presentation.

4. Meetings List: Ky L is gearing up for our April meetings list update. There will be a new meeting in Scottsville starting Monday 4/1.

5. Phone Line: Dan C reports low phone activity.

We are continuing to explore social media, branding and other ways of getting the word out about NA. Stay tuned.

I will be absent from next month's PASC meeting. Our Vice Chair (Dave O) will be here in my stead.

Erick H. questioned outreach to the local Latin American community.

Ann Mason B. questioned whether or not it was possible to update the website. Dave O. and Steve S. are being contacted regarding this.

Literature Report

Dee Dee A.

Total literature sold was \$466.81. Total literature purchased was \$358.51.

My Proposal for new meeting starter kit:

Treasurers Workbook	\$2.25
Group Readings	\$4.90
Group IP#2	\$.25
Group Business Mtg.	\$.25
Group Booklet	\$1.00
NA White Booklets (5)	\$4.00
IP#1 (5), IP#7 (5), IP#8 (5), IP#22 (5), IP#16(5)	\$ 6.25
1 Book Depending on meeting format	\$ 9.55
Key tags 9 colors (5)	\$25.20
Total	\$53.65

Currently what Rojo was giving as starter:

Donation box	\$3.20
Treasurers Workbook	\$2.25
IP Rack (Small Rack hold 8 IP's)	\$22.05
Key Tags	\$25.20
Total	\$62.70

World Service Starter Kit

Treasurers Workbook	\$2.25
IP's Assorted, Seventh tradition Box	\$3.20
NA Way Magazine	

Group booklet	\$1.00
Group business mtg.	\$.25
Total	\$7.20

Or a fixed amount of \$55.00 and the new group could decide what they want.

Shout Out to DeeDee for doing an outstanding job as Literature Chair.

Ky L. stated that DeeDee has created an inventory for our Area. Thank you, DeeDee, for your service.

Tracey A. mentioned that NAWS has a meeting start-up kit. Other areas have the homegroups pay for their own literature.

Brian K.: Area voted no to having HG's pay for literature needed for that group. Does the area have Spanish IPs? Yes.

Treasurer's Report

Anthony M.

The opening balance was shown to Connie, Area Chair.

Beginning balance:	\$1,689.78
Donations:	\$575.00
Subtotal:	\$2,264.78

Expenses:	
Rent	\$30.00
Literature	\$479.50
ALC copies (meeting lists)	\$251.88

Ending balance:	\$1,503.40
-----------------	------------

REMINDER: I need all subcommittee chairpersons to send me their budget needs so that I can work on the new budget.

Comments: The area is getting close to prudent reserve. Anthony is about to look at the budget and has asked that each sub-committee submit an estimated budget. He has also asked that the groups look at their literature costs in an attempt to cut costs. Donations have been plentiful. Receipts were given to each GSR for their homegroup donation.

David H. mentioned that the large donation to regional was just made which contributed to the decrease in funding.

Lawrence E. asked that the new receipt practice be added to policy. Ky L. agrees.

Ad-hoc Reports

Area Guidelines Ad Hoc Subcommittee Report

From 3/3 Area Service Meeting - The Subcommittee members are Lawrence E, Megan L., and Ky L. We received comments from the copies distributed to each position holder and published the one-page summary of the changes for GSRs to review with their home groups. The full text was also placed on the website for download. Changes have been incorporated in a final draft, but changes are still being reviewed. The updated one-page summary will be distributed along with the final two weeks prior to the next Area on April 7th. The goal is to get the input needed for any changes to the final draft prior to or at the next Area Service on April 7th so we can approve it as written or with changes. It is important to get the GSRs to meet with their groups, so we get the $\frac{3}{4}$ vote to pass new guidelines.

To be sent out to Home Groups with 1 Page:

GSRs,

We have attached the Summary sheet with one important change for you to present to your home groups. A final draft of the full document will be done by next Monday, the 18th at the latest. It will be sent out as an attachment to each of you by the Area Secretary. Let us know if you want a printed copy and/or a visit to review it with you home group members. The goal is to get the input needed for any changes to the final draft prior to or at the next Area service on April 7th so we can approve it as written or with changes. It is important for you to each meet with your group, so we get the necessary $\frac{3}{4}$ vote to pass new guidelines.

Thanks for your service.

GSR comments on current policy changes:

Steve S. has no additions or changes.

Tee T. requested "may" be changed to "will"

Jake S. reiterated that the flyer for Special Events not be presented to Area prior to the motion for the budget being made. Ky L. mentioned that there have been issues in the past where flyers were not created. Therefore, guidelines for Special Events are being created. Jake S. suggested that the flyer be created 30 days in advance by the sub-committee. David H. stated that the motion being brought to the group is attached to the budget, is a flyer necessary?

Vote will take place on April 7th at Area.

Please see one-page attachment following the conclusion of this month's minutes.

RECESS no recess

GSR Reports: None

IV. OLD BUSINESS

None

VI. NEW BUSINESS

Connie P. may or may not be at the next Area Service.

Motion made by Ky L.

Final draft of new guidelines is submitted to groups for vote at next Area Service 4/7 to be made Area policy.

Motion: 15 approved. 0 against. 1 abstention.

V. ELECTIONS

VRCC Alternate

VII. ANNOUNCEMENTS AND ANNIVERSARIES

Announcements:

There is a NEW SATURDAY EVENING NA MEETING IN CHARLOTTESVILLE!

Be a part of our great recovering community and celebrate our Unity this Saturday, March 9th!

"Changing Perspectives"

WHEN: Every Saturday, 5:00 pm to 6:15 pm
WHERE: First Presbyterian Church Carriage House
500 Park Street, Charlottesville, VA
FORMAT: Speaker Discussion Steps/Traditions

There is also a NEW MONDAY EVENING NA MEETING IN SCOTTSVILLE!

"Recovery Happens" will begin on April 1st.

WHEN: Every Monday, 7:00 pm to 8:00 pm
WHERE: Scottsville Baptist Church
690 Harrison Street, Scottsville, VA

Feedback on our new Information Pamphlet “Mental Health and Mental Illness” can be left at www.na.org/MHMI until May 15th.

The Central Atlantic Region is seeking nominations for Region Chair, Regional Vice Chair, Regional Vice Treasurer, and Regional Delegate Alternate 2. If interested, please see David H.

The Spiritual Solutions Group will be meeting upstairs from March 13th through April 10th.

The Special Events Sub-committee will have a planning meeting March 30th at 11:30 am in the Church of Our Saviour library. We will be organizing a Speaker Jam for April. All are welcome to attend.

Anniversaries

3/4 Chris K. will celebrate 2 years at 8 pm New Attitudes Group
3/4 Jodi D. will celebrate 1 year at 8 pm SOS meeting
3/4 Clyde P. will celebrate 1 year at 8 pm Off the Tracks meeting
3/8 Roy C. will celebrate 20 years at 7 pm KISS group
3/25 Steve S. will celebrate 8 years at 8 pm New Attitudes Group
4/21 Tom A. will celebrate 29 years at 12 pm Addicts in the Belfry

VIII. MOTIONS TO SEND BACK TO GROUPS

None.

Meeting closed: 5:30 pm. The next Area Service will be held on April 7th at 4 pm.

PASC Policy & Guidelines Update 2019

Ad Hoc Committee Summary of Changes

Purpose – Why hasn’t really changed

Administrative Committee – Officers – Who

Membership-Officers – no real change but we want ideas about whether the removal of an Officer after 2 absences at the Area Svc meeting shouldn’t be clarified – any ideas? **See Below**

Qualifications & Responsibilities – all of these were clarified and organized to be more readable

Chairperson & Vice-Chair

Secretary & Alternate *Secretary removed as cosigner on bank acct, added the position of Alternate Secretary. Clarified duties with ASC Minutes and posting on the website*

Treasurer & Vice-Treasurer *Treasurer will now review bank statement online with Chairperson at Area. Clarified annual budgeting process. Removed PACNA reqts*

Literature Chair & Alternate – *This is New, was a Subcommittee but reports to the Chair so part of Admin Comm. Inventory and Group Starter kit responsibilities.*

Regional Committee Member & Alternate – *no changes*

Subcommittees – What

Qualifications & Responsibilities – better definition of monthly report reqts, budgeting, and Guidelines to maintain for the Subcommittee. Better definition of Vice-Chair quals and minimum time to serve to be eligible for priority vote of confidence.

Hospitals & Institutions – same basically

Public Relations – more definition of functions

Special Events – more definition of functions, content of motions for events, reimbursement process, and storage of reusable event items.

VRCC – no real changes

Area Service Committee Meeting Guidelines – How – this is laid out to coincide with how we do business so that guidelines and policies are easier to find.

GSR Participation – basically the same

Quorum – no change but clearly defined

Meeting Format – no change

Voting Members – no change

Elections – reorganized to show the Definition of an election, the nominating process (which incorporates an outstanding motion to specify what nominees state as qualifications), and what constitutes a priority vote of confidence.

ASC Motions & Decision-Making Procedures – this is updated to distinguish who Makers of motions are, how to handle Regional motions, and the specific way to handle new business with ASC motions and remains pretty much the same as before, just easier to follow.

Since the last Area 1 substantive change has been done that is worth reviewing with your Home Group – it concerns the Involuntary removal of an Officer or Subcommittee Chair – here is what many Areas do:

Involuntary

- a) Unexcused absence from 2 consecutive ASC meetings will result in automatic removal at the next subcommittee or area meeting (whichever comes first).
- b) Absences may be excused by the Area Chairperson but only if a report has been submitted prior to the ASC or a Vice-Chair is present.
- c) Relapse during term of office.