

Piedmont Area Service Committee January 2019 Minutes

6 January 2019

Church of our Saviour, Charlottesville, VA

I. Call to Order and Serenity Prayer: 4:00 PM

Twelve Traditions: Brian K.

Twelve Concepts: Martha F.

Definition of ASC: Gilie G.

ROLL CALL

Trusted Servants

Chair: Connie P. (November 2019)

Vice Chair: Gilie G. (November 2019)

Treasurer: Anthony M. (September 2019)

Vice Treasurer: Lawrence E. (November 2019)

Secretary: Ann Mason B. (July 2019)

RCM: David H. (September 2020)

RCM II: Chris P. (September 2020)

Literature Chair: Deedee A. (June 2019)

Public Relations Chair: Brian K. (December 2019)

H&I Chair: Ky L. (December 2019)

Special Events Chair: Jeff H. (August 2019) 3rd Absence, Jake S. present

VRCC Director: Kermit O. (February 2019)

Alternate VRCC Director: Tee T. (February 2021)

Group Service Representatives

Quorum was met.

Addicts in the Belfry: Eric H.

ESP: 1st Absence

Sharing What We Have: Bob S.

We Choose Recovery: Ruth Ellen W.

Where I'm At: Jake S.

Whatever It Takes: Jake B.

Serene in Green: Tracy A.

SOS: Tee T.

New Attitudes: Steve S.

New Life: Martha F.

Spiritual Solutions: Dan C

KISS: Roy C.

Groups removed from roll call: None

Groups to be added: None

Minutes: Approved.

OPEN FORUM

We are looking for a new location for a Saturday evening NA meeting at the community center on 4th street. 6 PM Eric H. Chris P. mentioned that the former Saturday that ran for years was recently shut down due to poor attendance. Connie mentioned that when she got clean there was an 11 PM meeting in town that she enjoyed. Ruth Ellen suggested the Carriage House on Park Street was a good location to hold a meeting. Eric requested the contact information for the Carriage House.

II. REPORTS

Secretary Report

Ann Mason B.

Please send reports to Piedmontasc@gmail.com prior to area service. If you are unable to send your report prior to Area Service (examples: H&I and the treasurers report), please send your report no later than 2 weeks prior to the next Area Service meeting so I am able to send out the minutes in a timely fashion.

Regional Committee Member Report

David H.

RCM Report – January 2019 ASC

The Central Atlantic Region of NA held its 194th RSC on December 15, 2018 at UVA. RSC was well-attended, and quorum was met.

1. Regional Finances: CARNA currently has \$18,217.97 in the bank. During the last three months we had \$8388.88 in income and \$3774.898 in expenses. A donation will be made to world per policy after expenses from this RSC have been tabulated.
 - a. Piedmont Area made a donation of \$500.00 dollars to CARNA and received a receipt, which I have given to the Area Treasurer.
 - b. The Regional Treasurer again expressed his preference for Areas to bring donations to RSC and a spirited discussion was had about this.

2. Regional H&I: The 22nd East Coast Convention held in Valdosta, GA was a huge success. Over the past decade, ECCNA has distributed over 20,000 Basic Texts to incarcerated members. Last year's convention was able to generate enough funds to buy 2,608 Basic Texts. The Piedmont area received four of them, which I gave to the Area H&I secretary. I spoke with the Men's ACRJ panel leader about the ECCNA books and he suggested that they be placed in the ACRJ TC. ECCNA 23 will be held in Fort Meyers, FL on June 21-23, 2019. More information can be found at www.eccna.org.
3. The Autonomy Zonal Forum two-day events will be held January 26-27th in the Free State Region. Topics include determining the qualifications and duties of the Autonomy Zonal facilitator and secretary, and further discussion of Zonal representation made at WSC. Any member can participate at AZF either in person or via teleconference. Details about how to teleconference can be found at www.car-na.org.
4. Regional Planning sub-committee: Our Regional is using the Area Planning Tool (link provided below) to generate a number of questions to determine how the members feel the Region is serving the Areas. I have included the questions as an attachment to my report. The hope is that in addition to providing an on-going inventory process for the Region, these questions might also serve as a template for Area's doing their own inventories.
 - a. Do we want a separate workshop on the Inventory questions? Do individuals or groups want to do them?
 - b. Please return any responses to either me or Chris P, so we can give them to the ad-hoc committee members in during the February RSC.
 - c. Responses will be tabulated, and the results used to inform work in the Regional Planning project during the April Regional two-day.
 - d. Area planning tool:
https://na.org/admin/include/spaw2/uploads/pdf/handbooks/APT_Final_23Oct06.pdf
5. New Business for ASC: **Motion 185-2**: Background: Currently our guidelines are silent as to who is responsible for scheduling subcommittee meeting locations and how far in advance they should be scheduled.

Intent: To establish a single point of accountability to ensure that subcommittee meetings are scheduled sufficiently in advance to allow time for them to be publicized.

Motion: Add Section 10 A 7 to read "Schedules subcommittee meeting locations at least 3 months in advance. Such locations must have WiFi or similar technology available for use at the subcommittee meeting."

Mover: Norman C. Second: Mark S. **Disposition: Referred to Policy. In policy at 192nd. Policy change was presented at 193rd and sent back to areas. 2 Pros from the floor: 1) consistency 2) accountability. 1 con from the floor: adds more duties to the vice chair.**

6. Open Regional Positions: Vice-Treasurer (open since created), Secretary (open February), Regional Delegate Alternate (RDA2 current nominee, accepting others), and Public Relations Chair (open now).
7. Next RSC held at February 16, 2019 at University Hospital, UVA, Charlottesville, VA. All members are welcome to attend!

Comments:

Ky asked if part of the goal was to get this done at the group level. David stated that this is the goal of Region, to educate those at the group level. This is to be completed by the end of January 2019. The quad two meeting has not been decided yet. Connie stated that she does not have much knowledge about Region and suspects that there will be confusion when she takes it back to the group. David mentioned holding a workshop and Connie believes that this would be helpful. Ruth Ellen suggested that a "Not Applicable" option would be helpful. David stated that this came up in area and the solution was that "Not At All" was the solution, which David does not agree with. If there are unknowns, please put a "1" on the line. Ky wanted to know if the Region has a specific way that the data would like to be submitted.

*Please see attachment for questionnaire.

VRCC

Kermit O.

The convention is this coming weekend at the downtown Marriott 300 broad Street, Richmond Virginia from Friday to Sunday.

The host committee has done a bang-up job, so you are l'm for a treat

The VRCC will be hosting elections for next year's convention on Saturday night after the main meeting so if you have the clean time requirements and some willingness please come and apply for the position such as chair or program chair or entertainment chair etc.

H&I

Ky L.

Met at Church of Our Saviour on January 6th at 2:30pm

10 Attending with 2 new volunteers

Women's ACRJ will change its meetings from the 1st & 3rd Mondays each month to the 2nd & 4th Mondays each month effective immediately. This is to avoid the frequent Holidays that occur on the 1st Monday of the month.

Wellness Center is poised to start up its meeting again. The Center was closed in the Spring and the Panel Leader has stayed in touch with the contact to get the meeting started again. It is slated to restart in the next few weeks on Fridays at 8:00pm and our contact person is Chris Jackson at 964-3762. Our Vice-Chair, Dean is following up since this was the Panel Leader's final meeting. Many thanks to Hunter C. for her service.

We are still working to get the Pen-Pal Step Working volunteers and jails setup on the Regional Inmate Step Working Program.

Literature Order was \$78.84

Dean N. was elected as the new H&I Vice Chair.

The Wellness Panel Leader position is open.

Volunteers are needed for the 5East, Wellness and both Women/Men ACRJ meetings.

Comments: Lawrence E. has had difficulty contacting the woman in charge of the Inmate Step Writing Program and Colleen has had some personal issues recently and is trying to get caught up. An information packet is located on the CARNA packet that would be sufficient to give to ACRJ.

Special Events Report

Jeff H. (written by Jake S.)

The Winter Holiday Party took place as planned Saturday, December 29th. There was a total of 34 people in attendance, and we collected \$135 in the 7th tradition basket. As a frame of reference, the attendance was slightly less than that of the Halloween party (44 compared to 34), but we collected the same amount of money in the 7th tradition basket (\$136 at Halloween).

Due to the large number of donations, spending on party expenses came out under budget. We spent \$261.91, so we came in \$138.09 under the \$400 budget. I wrote a check for the excess money and gave it to the treasurer. I collected receipts from those that I reimbursed for expenses, and I also gave those to the treasurer. If you're interested, here is a list of whom was reimbursed:

\$45-: Lawrence; food

\$39.09: David H; food

\$100: Ruth Ellen; decorations

\$31: Tracy; food
\$15: Mary; food
\$30: Church donation

In closing, the Winter Holiday Party was a success, with great food, fun, and fellowship. We have not begun discussing the next event yet, but the subcommittee will likely be in touch about a spring event in the near future.

Comments:

Ky brought up that this is Jeff's third absence from ASC. Sometimes when there is a Chair and Vice Chair and the Chair is active, absences are excused. If there is a 2nd absence at Area, there is a discussion about whether or not the Chair should remain in position.

Does Jake feel like he is being supported by the Area and the Chair? Jake says that he is receiving adequate support and money is being handled appropriately but more of the responsibility is being put on him unexpectedly.

Lawrence E. mentioned that the publicity for the Holiday Party began late.

According to the guidelines, when a motion is made for an event, a flyer has to be presented so the whole body can review the flyer.

Kermit asked for clarity surrounding his absences. Jake stated that there have been a variety of reasons as to why he has been absent.

Tracey stated that Jeff has had some health problems. Tracey stated that the idea of having a flyer prior to the event is simply not going to work due to the current process in which these events are planned.

Steve S. questioned whether or not there was something in the policy regarding absences. Ky stated that after your second absence, the area has to have a vote of confidence.

David H. stated that the focus should not be on quality, but just the simple fact that he has not been here.

Lawrence stated that long ago, a Special Events Chair was removed from their position after two absences.

Tee asked for clarity surrounding responsibilities that were to be addressed in between Special Events.

Ky reviewed the current policy.

Jake B. clarified that the policy states two different actions that result from multiple absences by the Special Events Chair.

Kermit O. suggested that the Vice Chair of Area discuss with the Special Events Chair his willingness to continue.

Gilie G. agreed to reach out to Jeff to discuss the Area's concerns.

Ann Mason B. asked Jake S. if he has a willingness to serve as Special Events Chair to which he stated, yes.

Public Relations Report

Brian K.

Literature racks - Dan C. will soon provide me with a listing of all the facilities we service. We are looking for volunteers to fill literature racks in local facilities. Interested? Speak with Brian K.

Presentations - Anthony M. - no presentations in December or January. However, Hunter C. announced that the recently reopened Wellness Center, as well as the Mohr Center (Men) and the Moore's Creek Center (Women) will have a coordinated NA H&I meeting to Fridays 8pm at the Wellness Center.

Phone Line - no phone activity this month, according to Mike R. and Mellissa G. Also, I spoke with David H., our Region representative, who told me that the 800 number is run by the region which uses an outside contractor. If an addict calls the 800 line, they will be given the option whether to speak to an addict in recovery or just receive website info. Often times callers will opt for the latter and may give the impression with some that the line is not being used. We currently do not have a way to determine how many calls come in on a statewide level.

Meetings List - Ky L. - Ky has successfully published the January 2019 meetings list, with the updates that this subcommittee suggested. Thank you to Ky.

Website Coordinator - Jason B.

Jason has worked diligently and doggedly to help coordinate our Piedmont Area website (which is in line with our meetings list) with NA. He and David H. are aware of the issues and are working to make this process functional. Previously I sent a link to Connie and Ann Mason with instructions on how to update he website.

Jason wrote:

First, attached are the instructions that I need vetted. This will allow someone (Area Secretary?) to post area minutes, guidelines, policy etc. Please review. *These instructions are located at the end of this month's minutes.

Second, thanks to Jim W, our meetings should match the NA mobile application. It was close to an act of Congress to get this adjusted. I am dialed in with the NA World Service Database Administrator at this point, so I think we are in good shape going on. This takes updating the BTML which I've done multiple times. The BTML that we update for the region does not talk to the BTML that NA World Services use. Sounds redundant to me but that's where we are at.

Lastly, I took a snap shot of the website traffic for the Christmas week

77 Total Visitors

46 New Visitors

151 Pages viewed

Average visitor spent 4 minutes and 12 seconds

Literature Report

Dee Dee A.

We sold \$450.54 in literature for January and I have ordered \$443.41 in literature.

Treasurer's Report

Anthony M.

Opening Balance	2,212.98		✓
Donations		Ca	Ch
Addicts in the Belfry	100.00		
ESP			
KISS	82.00		
New Attitudes	40.00		
New Life	54.00		
Off the Track	40.00		
Palmyra			
Serene in Greene			
Sharing What We Have	30.00		
SOS	70.00		

Spiritual Solutions	21.00				
Together We Can					
We Choose Recovery	77.00			Lit Order	413.53
Whatever It Takes	10.00			Rent COOS	30.00
Where I'm At	77.00			Check NA	500.00
Working the Steps				Check	
Donations Total	601.00			Check	
Special Events Returns	409.91			Expense	943.53
Total Income	1,010.91			Item not cleared	431.48
Opening + Total Income	3,223.89				
Balance to Clear	1,375.01			Balance to Clear	1,375.01
Closing Balance	1,848.88				
Over/-Under Prudent Reserve: \$1,600	248.88				

The opening balance was shown to Connie, Area Chair.

Ad-hoc Reports

Ky L., Megan O., and Lawrence E. met a week before Christmas and created a first draft. A summary will be put together for the Secretary of the changes that have been made so the GSR's can take it from the minutes to share with the groups. In the meantime, the Ad-hoc will review the draft again to make sure it is correct. Each new description has been distributed to each trusted servant who currently holds a position at the Area level. Please return them to Ky L. as soon as the individual groups have reviewed so a final draft can be completed February 1st.

A PDF could be included on the website in an effort to conserve paper so that each group has the option of reading each line of the new policies.

The goal is to have a vote on March 3rd to finalize the new policies and guidelines. A motion and policy change can be made at any point after to make any necessary changes.

Ky asked for suggestions. None were relayed.

RECESS no recess

GSR Reports: None

IV. OLD BUSINESS

None

VI. NEW BUSINESS

Motion 185-2: Addend Section 10 A 7 of the Central Atlantic Region of Narcotics Anonymous Policy Guide to read “The Vice-Chair shall schedule subcommittee meeting locations at least 3 months in advance. Such locations must have Wi-Fi or similar technology available for use at the subcommittee meeting.”

Mover: David H. 2nd: Chris P.

Background: Currently our guidelines are silent as to who is responsible for scheduling subcommittee meeting locations and how far in advance they should be scheduled.

Intent: To establish a single point of accountability to ensure that subcommittee meetings are scheduled sufficiently in advance to allow time for them to be publicized.

Kermit O. stated that this is none of our business. David H. stated that this is policy.

Ky L. made a motion that we allow ourselves to go through with this.

9 yes

0 no

0 abstentions

V. ELECTIONS

VII. ANNOUNCEMENTS AND ANNIVERSARIES

Announcements:

The Wellness Recovery Center is in need of a new panel leader. Please contact Ky L. if you are interested.

Public Relations is in need of a Vice Chair. Please contact Brian K. if you are interested.

The 37th AVCNA will be held January 11th-13th this weekend at the Marriott Hotel in Downtown Richmond, 500 E Broad Street. The VRCC will be hosting a bid meeting Saturday night, January 12th, for both executing committee members and sub-committee chairs. Please, if you have the clean time requirement and willingness to serve show up! Also, please help newcomers with rides to the convention if you are willing and able.

ANNIVERSARIES

1/8 Bob S. will celebrate 7 years at Sharing What We Have, Eating Meeting
1/14 Brian K. will celebrate 13 years at New Attitudes Group
1/20 Jennifer R. will celebrate 30 years at Addicts in the Belfry
1/20 Terry W. will celebrate 30 years at Addicts in the Belfry
1/22 Tony D. will celebrate 11 years at the KISS Group
1/25 Megan O. will celebrate 9 years at Where I'm At
1/26 Hank Z. will celebrate 16 years at Together We Can
2/1 Ben C. will celebrate 15 years at Where I'm At
2/10 Erick H. will celebrate 30 years at Addicts in the Belfry
2/18 Connie P. will celebrate 15 years at We Choose Recovery

VIII. MOTIONS TO SEND BACK TO GROUPS

None.

Motion to close: Ann Mason

Seconded: David H.

Meeting closed: 5:10 pm. The next Area Service will be held on March 3rd at 4 pm.

Questions for CARNA from RCM Report

Questions for Inventory

- 1-Not at all
- 2-Needs improvement
- 3-Adequate
- 4-Outstanding
- 5-Excellent

All members

- _____ How well has the Region served local areas this year?
- _____ How well does the Region communicate with local areas?
- _____ How well does the Region respond to the needs of local areas?
- _____ How well is the Region managing its donations and Region treasury?
- _____ [1]How effectively does the Region demonstrate responsibility and accountability?
- _____ How fully does the Region train and support members who serve on the Region service committee?
- _____ How well does the Region service committee foster an atmosphere of courtesy and mutual respect?
- _____ How completely does the Region provide opportunities for communication about committee concerns to the local members and areas
- _____ How well is a sense of unity fostered within the Region service body?
- _____ How positively is a sense of unity shown within local areas?
- _____ What is the Region's experience with trusted servants?
- _____ How well has the Region fostered the willingness of the local fellowship to volunteer for service positions?
- _____ How well does the Region practice continuity and rotation?
- _____ How well does the Region function in maintaining a full complement of trusted servants, with no open commitments?
- _____ How fully does the Region create an environment where the conscience of the body guides the decisions and direction of the Region?
 - What do you see as the Region's primary purpose?
 - What are the 3 most important things the Region can do to help you reach addicts who still suffer?
 - Are you aware of the specific services provided by the Central Atlantic Region to support each of its member Areas?
 - Does your RCM regularly report back to the Area on activities within the Region?
 - What is the best way for the Region and World Services to get information to you concerning NA?
 - How would you let the Region know if it were not meeting your needs?
 - Have you ever attended a Regional Service Committee meeting? Why or why not?
 - What does the Regional Delegate do for the Central Atlantic Region?
 - How can the Regional Delegate team improve?
 - Are you aware the Region has a Public Information subcommittee?